

CODE OF CONDUCT for the JESSAMINE COUNTY SCHOOLS

SECTION 4—ANTI-BULLYING LAW

As required by the Anti-Bullying Law (KRS 158.156), Jessamine County Schools MUST address any incidents involving students committing felony offenses. Students can report incidents of bullying directly to their teachers or by utilizing the STOP Tipline located on the Jessamine County Schools' website at www.jessamine.kyschools.us or by completing the form located on page 25 of this booklet.

Under the Anti-Bullying Law, students committing any of the following felony offenses under KRS Chapter 508

1. While on school premises, or
2. While on school transportation, or
3. At a school sponsored event

will be reported by any employee of the school district who identifies the offense to the building principal, who will then cause a report to be made with local law enforcement, Kentucky State Police or the County Attorney:

1. Assault in the 1st degree, 2nd degree, or 3rd degree
2. Wanton endangerment in the 1st degree
3. Terroristic threatening in the 1st and the 2nd degree
4. Criminal abuse in the 1st and the 2nd degree
5. Stalking in the 1st degree

The parent, legal guardian or custodian of the student will be notified of the complaint. The written complaint will contain the following:

1. The names and address of the student allegedly responsible for the violation and his or her parents, legal guardian or person exercising custodial control
2. The student's age
3. The nature and extent of the violation
4. Any other information that the principal believes may be helpful in the completion of his/her report

Anonymous reporting (oral or written) of incidents will be accepted from employees and students of the school district. There is no reprisal for reporting an incident in good faith.

Employees of the district will be trained on these requirements.

By receiving this information in the code of conduct, students, parents, guardians and those exercising custodial control have been informed of the requirements of this code and provisions of Sections 1-5 of the Anti-Bullying Law.

Jessamine County Schools

Report Form for Suspected Felony Offenses

(to include Threat/Intimidation/Bullying)

This form provides the opportunity for a student, parent, legal guardian/custodian, or a board employee to report a violation of Board Policy 09.422 and 09.4811.

Reporting Source:

Victim(s):

Student(s) You Are Reporting:

School:

CONFIDENTIALITY

Information regarding an investigation of a suspected felony offense shall be kept confidential to the extent possible. Individuals involved in the investigation shall not discuss information regarding the complaint outside of the investigation process.

RETALIATION PROHIBITED

Employees and other students shall not retaliate against a student because he or she reports a violation of the Code of Conduct or assists in any investigation regarding the violation. The superintendent shall take measures needed to protect students from such retaliation.

COMPLAINT (Use additional sheets if necessary and attach any evidence)

When did the offense occur (date and time)?

Where did the offense occur?

What happened?

List any witness(es):

Date the report was received by principal:

Signature of Student:

Date:

Signature of Parent/Guardian:

Date:

Signature of Employee:

Date: